

MINUTES OF THE MEETING OF THE BARRINGTON COUNTRYSIDE FIRE  
PROTECTION DISTRICT  
SEPTEMBER 16, 2024

The regular meeting of the Board of Trustees of the Barrington Countryside Fire Protection District (BCFPD) was held on Monday, September 16, 2024 at 6:30 pm at Station #38, 22222 N Pepper Rd., Lake Barrington, Illinois.

**PLEDGE OF ALLEGIANCE**

**1) CALL TO ORDER BY PRESIDING OFFICER** – Trustee Hanson called the meeting to order at 6:30 pm, upon roll call the following answered:

Present Trustees: Hanson, Long, Hower, Murray

Absent Trustees: Hill

Trustee Hower motioned for Trustee Murray to be Secretary pro tem. Second by Trustee Long. Upon roll call the following answered:

Ayes: Trustees: Hanson, Hower, Long, Murray

**2) CORRESPONDENCE**

**2A) CORRESPONDENCE** – Correspondence in file.

**2B) LEGISLATIVE UPDATE** – No report.

**3) MINUTES**

**3A) READING AND APPROVAL OF THE MEETING MINUTES FOR AUGUST 19, 2024.**

Trustee Long moved to approve the August 19, 2024 meeting minutes, second by Trustee Hower and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Long, Hower, Murray

Nays: None

**3B) READING AND APPROVAL OF THE EXECUTIVE SESSION MEETING MINUTES FOR AUGUST 19, 2024.** Trustee Long moved to approve the August 19, 2024 Executive session meeting minutes and keep them closed, second by Trustee Hower and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Long, Hower, Murray

Nays: None

**3C) READING AND APPROVAL OF THE MEETING MINUTES FOR SEPTEMBER 5, 2024.**

Trustee Long moved to approve the September 5, 2024 meeting minutes, second by Trustee Hower and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Long, Hower, Murray

Nays: None

**3D) READING AND APPROVAL OF THE EXECUTIVE SESSION MEETING MINUTES FOR SEPTEMBER 5, 2024.** Trustee Long moved to approve the September 5, 2024 Executive session meeting minutes and keep them closed, second by Trustee Murray and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Long, Hower, Murray

Nays: None

**3E) REPORT FROM RECORDING SECRETARY- None**

**4) PUBLIC COMMENT** – John Schaller gave reminder about Open House in conjunction with Pepper Park Fest on Saturday September 21<sup>st</sup> along with the Barn Stomp at Frier Farm on Saturday October 5<sup>th</sup> from 4:00-8:00 p.m.

**5) ATTORNEY REPORT** – 115 trust documents need to be reviewed and signed prior to audit completion. Slope issues at station #39. Assessment appeals have been submitted from Lake County.

**6) FINANCIAL REPORT**

**6A) PURCHASE REQUISITIONS FROM 8/20/2024 – 9/16/2024** – Trustee Hower moved to approve the purchase requisitions from 8/20/2024 – 9/16/2024 for \$65,000.00. Trustee Long second. Upon roll call the following answered:

Ayes: Trustees: Hanson, Long, Hower, Murray

Nays: None

**6B) TREASURERS REPORT AND FUND TRANSFER:** Trustee Hower moved to approve the September Treasurers Report, with receipts of \$1,349,872.51, disbursements of \$876,056.67 leaving a balance of \$473,815.84. Trustee Long second.

Upon roll call the following answered:

Ayes: Trustees: Hanson, Long, Hower, Murray

Nays: None

**6C) TREASURERS REPORT AND FUND TRANSFER** –Trustee Hower moved to transfer \$1,015,000.00 from the checking to the money market, \$90,000.00 from the ambulance account to the money market account, and \$6,112.69 from the money market to the utilities account. Trustee Long second. Upon roll call the following answered

Ayes: Trustees: Hanson, Long, Hower, Murray

Nays: None

**7) CHIEF'S REPORT** – Chief's report was provided.

**8) UNFINISHED BUSINESS –**

**9) NEW BUSINESS-**

**9A) STRATEGIC PLANNING SPECIAL MEETING** – Annual strategic plan review on November 18th at 5:30 pm before the board meeting.

**9B) TRAINING FACILITY AND UPDATE** – Presentation provided by Chief Motisi giving the past, present, and future on the training facility.

**9C) DISCUSSION REGARDING CREATION OF AN HONORARY BCFPD MEMBER RECOGNITION PROCESS** – Approved to move ahead with the process.

**9D) CAPTAIN PROMOTION RECOMMENDATION** – Will be discussed in Executive Session.

**9E) NPPFD PLAN 115 RESOLUTION AND DOCUMENTS** – Will be held until next month.

**9F) CONSIDERATION AND POSSIBLE APPROVAL OF AN INDEMNIFICATION ORDINANCE FOR THE BARRINGTON COUNTRYSIDE FIRE PROTECTION DISTRICT –**

Trustee Hower moved to approve an indemnification ordinance for the Barrington Countryside Fire Protection District, Trustee Murray second and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Long, Hower, Murray

Nays: None

**10) EXECUTIVE SESSION-** Trustee Long moved to recess to closed session at 6:54 p.m. for the purposes of Personnel pursuant to 5ILCS 120/2 (c) (6) I (lease or sale), (c) (5) purchase of real property, (c) (11) litigation and (c) (1) personnel issues. Second by Trustee Hower. Upon roll call the following answered:

Ayes: Trustees: Hanson, Hower, Long, Murray

Nays: None

**11) POSSIBLE ACTION –** Trustee Long motioned to approve the engagement letter with Hervas, Condon & Bersani to represent Fire Chief Scott Motisi by the Barrington Countryside Fire Protection District. Trustee Murray second. Upon roll call the following answered:

Ayes: Trustees: Hanson, Hower, Long, Murray

Nays: None

Trustee Long motioned to authorize the indemnification of Scott Motisi by the Barrington Countryside Fire Protection District in the pending litigation by PSI against the Barrington Countryside Fire Protection District and Fire Chief Motisi.

Trustee Murray second. Upon roll call the following answered:

Ayes: Trustees: Hower, Long, Murray

Nays: Abstained

Abstained: Hanson

Motion made by Trustee Long to appoint James Callahan to the rank of Captain. Trustee Hower second. Upon roll call the following answered:

Ayes: Trustees: Hanson, Long, Hower, Murray

Nays: None

**12) ADJOURNMENT –** Upon the motion by Trustee Long second by Trustee Hower and approved unanimously by a voice call of all Trustees present, the meeting was adjourned at 7:19 p.m.

Respectfully submitted,

Trustee Murray  
Secretary pro tem

A handwritten signature in black ink, appearing to be the name of Trustee Murray, written in a cursive style.